UNITED STATES DISTRICT COURT

for the
Eastern District of Wisconsin

Eastern District of Wisconsin			
Plaintiff(s) V. Defendant(s))))) ()) () () () () () () () () ()		
SUMMONS IN A CIVIL ACTION			
To: (Defendant's name and address)			
A lawsuit has been filed against you.			
Within 21 days after service of this summons on you (not counting the day you receive it) – or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12(a)(2) or (3) – you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or the plaintiff's attorney, whose name and address are:			
If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.			
	GINA M. COLLETTI, CLERK OF COURT		
Date:	Signature of Clerk or Deputy Clerk		

Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4(l))

re received by me on (date)		_•	
☐ I personally serve	ed the summons and the attache	d complaint on the individual	at (place):
		On (date)	; or
	as and the attached complaint at		usual place of abode with (name)
	, and mailed a		
☐ I served the sumr	nons and the attached complain	t on (name of individual)	
who is designated by	law to accept service of proces	s on behalf of (name of organizat	tion)
		on (date)	; or
☐ I returned the sun	nmons unexecuted because		; or
☐ Other (specify):			
My fees are \$	for travel and \$	for services, fo	or a total of \$
I declare under penal	ty of perjury that this information	on is true.	
e:	_	Server's signature	
		Printed no	ame and title
		Server	's address

Additional information regarding attempted service, etc.: